

**SRI LANKA MEDICAL COUNCIL
ACCREDITATION UNIT**

EVALUATION FORM FOR REVIEW TEAM

**(To be completed by evaluators following SER and site visit as the basis for the
Accreditation Report)**

ADMINISTRATIVE INFORMATION

- **Name of Dental School:**
- **Name of University that awards the dental qualification:**
- **Name of qualification for which accreditation is sought from SLMC:**
- **Language of instruction in the Dental School:**
- **Second language of instruction, if applicable:**
- **Date of submission of SER:**
- **Date of site visit:**
- **Contact information of dental school:**
- **Year of establishment:**
- **Type of institution: State/Private**

INSTRUCTIONS FOR SCORING

- **Scale: *Very Satisfactory (8-10), Satisfactory (5-7) and Unsatisfactory (0-4)***
- **Each standard to be scored from above scale**
- **Calculate the average score for each Section (Total for standards/Number of standards)**
- **Score should be awarded based on the following:**

- Evaluation of the level of completion of SER with the requested information and quality and relevance of such information
- Evaluation of the level of completion of annexes with the requested information and quality and relevance of such information
- Evaluation of the level of completion of supporting documents with the requested information and quality and relevance of such information
- Evaluation of the requested information at meetings and quality and relevance of such information
- Evaluation of the requested information at the site visit and quality and relevance of such information
- Matching the information provided with the Minimum Standard Regulations of SLMC when relevant
- Matching the information provided with the WFME requirement when relevant

SECTION A. GENERAL INFORMATION

A1. Entry criteria for Students (present or future students) from Sri Lanka

Sri Lankan GCE Advance Level (AL)	Yes <input type="checkbox"/> No <input type="checkbox"/>
Subjects of Biology, Chemistry and Physics	Yes <input type="checkbox"/> No <input type="checkbox"/>
Minimum 2C's and 1S pass in above subjects	Yes <input type="checkbox"/> No <input type="checkbox"/>
Foreign qualifications	Yes <input type="checkbox"/> No <input type="checkbox"/>
Name of Examination	
(a) subjects: Biology, Chemistry and Physics, (b) designed for a period of two years and (c) each subject's volume of learning carries 30% of the total volume	Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/>
Minimum of one pass grade and two grades above the pass grades in the above subjects	Yes <input type="checkbox"/> No <input type="checkbox"/>

Lowest Grades of the candidates selected in the recent intake:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
The dental school has been accredited/recognized by a national regulatory body established for the said purpose.			

A4. Accreditation by an overseas independent body of another country/countries (Ex, UK GDC, etc.)

Yes No

If yes details of countries:

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
The dental school has received accreditation/recognition from a recognized overseas accreditation body			

A5. The total number of students last 5 years for each year (Local and Overseas):

Details of student intake of last 5 years should be checked with Annex A5

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
Total number of students admitted during the last 5 years match with the resources available at the dental school.			

Note: Please refer E2 when marking this standard

A6.1. Total duration of the programme of study if mandatory internship is not a requirement to award the degree:

OR

A6.2. Total duration of the programme of study if mandatory internship is a requirement to award the degree:

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
Total duration of the study programme is adequate to train a competent dental surgeon.			

Note: Please refer C when marking this standard

AVERAGE SCORE FOR SECTION A (Total score for standards/3 or 4):

COMMENTS ON STRENGTHS & WEAKNESSES (please use additional space)

Strengths

Areas for improvement

SECTION B. VISION AD MISSION

Write the VISION and MISSION statements of the Dental School.

B1. Process followed when developing the Vision and Mission statements is adequate?

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
The process followed in developing the vision and mission statements comply with expected practices for an academic higher education institution.			

B2. Vision and Mission statements address the needs and expectations of the stakeholders and the country and fulfil the Minimum Standards of Dental Education in Sri Lanka.

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
Vision and Mission statements address the needs and expectations of the stakeholders and the country and fulfill the Minimum Standards of Dental Education in Sri Lanka			

B3. Vision and Mission statements used for planning, delivery, management, and quality assurance of the curriculum.

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
Vision and Mission statements used for planning, delivery, management, and quality assurance of the curriculum			

Note: Please refer C when marking this standard

AVERAGE SCORE FOR SECTION B (Total score for standards/3):

COMMENTS ON STRENGTHS & WEAKNESSES (please use additional space)

Strengths

Areas for improvement

Draft

SECTION C. EDUCATIONAL PROGRAMME

C1.1. Principal learning outcomes, how the programme learning outcomes were developed and their alignment with the Vision and Mission of the Dental School are described in detail (Request for evidence during site visit)

C1.2. Curriculum model, along with the underpinning principles of curriculum design from which the model is derived, is described in the attached Curriculum (Annex C1.2)

C1.3. Model and its underpinning principles capable of achieving the Vision and Mission of the programme

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
Vision, Mission, curriculum model and principal learning outcomes have been appropriately developed.			

C2. Overall organizational structure of the programme of study offered by the Dental School, leading to award of the dental qualification

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
The curriculum organizational structure is appropriate.			

C3. Year / years of the dental curriculum that the listed content areas are taught have been adequately listed in the table

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
The listed content areas are taught and learnt adequately and appropriately, during the programme.			

C4. Teaching and learning methods used are comprehensive, adequate and fulfill the educational needs and requirements

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
Teaching and learning methods are appropriate to address educational needs.			

C5 Specify the total number of hours that every student is expected to spend in planned and guided skills training/learning of all subjects in C6.

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
The total number of hours that every student is expected to spend in planned skills training and learning in a hospital-based, community-based, or simulated setting related to the given subjects is adequate and complies with the minimum standards.			

C6. Number of hours that every student is expected to spend in planned skills training and learning in hospital-based clinical settings, community-based settings or simulated settings, related to the following subjects in table below. *(Any type of laboratory-based training is NOT considered)*

Clinical disciplines	Minimum Hours of learning					
	(a) Hospital-based clinical settings*	(b) Simulated settings	(c) Community-based clinical settings**	Total Hours	Minimum required hours	
					(a) Hospital-based	(b) Simulated
I. General medicine					100	-
II. General surgery					100	-
III. Forensic odontology					15	-
IV. Restorative dentistry, including conservative dentistry					260	100
V. Prosthetic dentistry					260	100
VI. Periodontology					190	50
VII. Geriatric dentistry					150	-
VIII. Oral & maxillofacial surgery					500	50
IX. Oral Medicine and radiology					130	30
X. Oral pathology					15	-
XI. Paedodontics					140	10
XII. Orthodontics					140	10
XIII. Comprehensive oral healthcare					500	-
XIV. Community dentistry					150	-
TOTAL					2650	350

* If there is a mandatory internship before the degree, include the hours in each discipline in this column.

** Community-based clinical training must not exceed 20% of the total hours.

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
The subject-wise number of hours per student for planned guided skills training allows gaining these skills.			

C7.1. Year that the students begin their clinical skills training:

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
Introduction to clinical skills training is compatible with the overall curriculum structure.			

C7.2. How many students will be allocated per group for hospital clinical rotations?

Minimum:

Maximum:

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
Students allocated for each group during clinical rotation allow optimum clinical exposure and interaction between students, and between students and the tutor/teacher.			

C8. Are the clinical skills provided in Annex C8.1 adequate and comprehensive?

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
Clinical skills and the competency levels defined by the dental school are adequate and comprehensive.			

C9. Do students have to undergo a mandatory internship before awarding the degree? If 'yes', provide details such as the specialities and durations.

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
Mandatory internship when present contributes to and complements the overall clinical learning appropriately and does not limit opportunities to gain an overall clinical exposure.			

AVERAGE SCORE FOR SECTION C (Total score for standards/10):

COMMENTS ON STRENGTHS & WEAKNESSES (please use additional space)

Strengths

Areas for improvement

SECTION D. ASSESSMENT OF STUDENTS

D1.1. Tools used for assessment (Annex D1.1.)

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
Dental school utilizes appropriate tools for student assessment			

D1.2. Criteria for pass marks, grade boundaries, allowed re-takes, etc. (Annex D1.2)

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
Criteria set for pass marks, grade boundaries, allowed re-takes, etc. comply with best practices for undergraduate dental education.			

D2. Alignment of assessments and learning outcomes, in the curriculum “Blueprint”

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
There is alignment between learning outcomes, and assessments.			

D3. Results of assessments guide decisions about the progress of the student to different stages of the training programme described in the curriculum as per submitted Regulations and By-Laws?

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
Results of assessments guide decisions about the progress of the student to different stages of the training programme described in the curriculum as per submitted Regulations and By-Laws			

D4. Procedures to avoid conflict of interest (Annex D4)

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
The dental school implements robust mechanisms to avoid conflicts of interest during student assessments.			

D5. Scrutiny of assessment/examination/evaluation procedures by external experts

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
Assessment/examination/evaluation procedures are scrutinized by external experts in line with acceptable best practices.			

D6. Procedures adopted to ensure confidentiality and integrity of examination results

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
Dental school has adopted procedures that ensure confidentiality and integrity of examination results.			

D7. Feedback system adopted to provide strengths and weaknesses of students at assessments described above (Feedback forms)

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
Dental school implements a system for providing feedback to students following assessments regarding their strengths and weaknesses.			

AVERAGE SCORE FOR SECTION D (Total score for standards/8):

COMMENTS ON STRENGTHS & WEAKNESSES (please use additional space)

Strengths

Areas for improvement

SECTION E. STUDENTS

E1. The admission policy of the Dental School and the selection process for admission of dental students from Sri Lanka, if any [Other than the minimum results of the AL Examination given in A6 above].

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
The admission policy of the Dental School and the selection process for admission of dental students from Sri Lanka are acceptable and are in line with the minimum standards published by the SLMC.			

E2.1. Student numbers (Last 5 years)

Details provided satisfactorily

Details not provided satisfactorily

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
Planned student numbers provided match with the available resources of the dental school.			

E2.2. International students in school

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
Dental school attracts international dental students for its courses.			

Note: Please consider the percentage foreign students and the policy of the school to attract foreign students, including elective students.

E3. Student transfer policy-

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
The student transfer policy adopted by the Dental School is transparent and in line with the best practices in higher education.			

**E4. Mechanism for counselling students related to personal and academic matters
(Annex E4)**

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
Dental school has established a mechanism to counsel students related to personal and academic matters.			

E5. Facilities available for counselling of students (such as student counselling units, counsellors, mentors, etc.) regarding their academic, and other problems, including available hours and available staff in the Dental School?

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
Dental school has enough facilities and staff to provide counselling for students (such as student counselling units, counsellors, mentors, etc.) regarding their academic, and other problems.			

AVERAGE SCORE FOR SECTION E (Total score for standards/6):

COMMENTS ON STRENGTHS & WEAKNESSES (please use additional space)

Strengths

Areas for improvement

Draft

F1.1. Policies for recruitment and promotion of staff (Annex F1)

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
The policies for recruitment and promotion of staff in the dental school have been clearly defined and allows recognition for academic excellence.			

F1.2. Compliance with the policies for recruitment and promotion of staff

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
Dental school complies with the policies for recruitment and promotion of staff.			

F2. Responsibilities of different grades of academic staff (Annex F2)

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
Responsibilities assigned to different grades of academic staff members facilitate efficient delivery of the curriculum.			

F3. Details of academic staff, qualifications, and designations (Annex F3)

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
Designations and qualifications of the academic staff are appropriate to deliver the curriculum effectively.			

F4. Details of adjunct / extended faculty such as in hospitals and community settings

(Annex F4)

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
Adjunct / extended faculty associated with the dental school are adequate in terms of number and expertise to effectively train dental students.			

F5. Student: staff ratio equal to or better than 14:1

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
Student: staff ratio proposed by the dental school meets with the minimum standards requirement.			

Note: Please consider full-time, part-time and visiting staff proportions when scoring this standard.

F6. Details of non-academic staff (Annex F6)

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
Dental school employs non-academic staff members adequately to conduct its day-to-day operations, including training and assessments, and providing the necessary support to academic staff and students, to ensure effective administrative functioning.			

F7. Availability of staff development training programs/courses (name, duration, frequency, etc.) for academic and other staff in the Dental School (Annex F7)

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
Dental school provides adequate opportunities for staff development for academic and non-academic members of the school.			

F8. Dental education department/unit and trained staff dedicated to curriculum development and dental education

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
Dental school has established a dedicated unit with trained staff to support curriculum development and dental education.			

F9. Senior academic staff number with dental/medical education qualifications

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
The number of staff members with dental / medical education qualifications is adequate to provide the dental school with in-house capacity to develop, review and implement curriculum effectively.			

F10. Processes to enhance knowledge and skills on the curriculum among all academic staff

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
The dental school has established a well-defined process to enhance knowledge and skills in the curriculum among all academic staff.			

AVERAGE SCORE FOR SECTION F (Total score for standards/11):

COMMENTS ON STRENGTHS & WEAKNESSES (please use additional space)

Strengths

Areas for improvement

SECTION G. EDUCATIONAL RESOURCES

G1. Lecture halls

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
The lecture halls available for the dental school are adequate to fulfil the needs of all students.			

G2.1. Tutorial / discussion rooms

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
Tutorial and discussion rooms allow accommodating all students in groups of appropriate size simultaneously in delivering the curriculum and its activities.			

G2.2. Examination halls

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
Dental school is in possession of examination halls that facilitate assessment of all students of a single batch simultaneously without disrupting the academic activities of other students.			

G3. Museums and laboratories for teaching

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
The dental school has established museums and laboratories for teaching purposes fitting the needs of all students.			

G4. Clinical skills laboratory/Centre with essential equipment (Annex G4)

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
The dental school effectively utilizes clinical skills laboratory (ies)/centre(s) with essential equipment required for such training of a dental student.			

G5. Dental school library

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
The dental school library is able to cater to the learning needs of all students through physical/online educational material at any given time.			

G6.1. Teaching hospital/s (Annex G6)

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
Dental school is able to provide adequate training in teaching hospitals for all its students eligible for such training at any given time.			

G6.2. Clinical specialties covered by teaching hospital(s) – Annex G6

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
Teaching hospitals affiliated with the dental school cover all relevant clinical specialties required to train a dental student.			

G6.3. Dental unit strength and occupancy rate – Annex G6

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
Teaching hospitals affiliated with the dental school generate enough patient turnover to facilitate student learning.			

G7. Field practice area for Community Medicine

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
Dental students will be provided with adequate opportunities to learn community medicine through the named field practice settings.			

G8. Facilities for training in forensic odontology

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
Dental students are provided with adequate exposure to forensic odontology during their training in line with the minimum standards defined by the SLMC.			

G9. ICT facilities (Annex G9)

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
Dental school offers ICT facilities adequate to support student learning at any given time.			

G10. Residential (hostel) facilities

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
Dental students are provided with hostel facilities complying with adequate quality and safety standards, fulfilling the basic needs of the students, including water, electricity, sanitary facilities, recreation, internet, etc.			

Note: Some of the above facilities will have to be verified at the site visit, as this may not be evident in the SER.

G11. Dental treatment facilities for students

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
Dental students are provided with basic dental and nursing care through a dental centre staffed and equipped adequately by the dental school or its governing authority.			

G12. Cafeteria facilities

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
Dental students are provided with basic meals and refreshments in keeping with the required hygienic standards by the dental school.			

G13. Recreational facilities

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
Dental students are provided with recreational facilities adequate for them to maintain a high level of physical, mental, social and spiritual well-being.			

Note: Please verify mental, social and spiritual wellbeing at the site visit, as this may not be evident in the SER.

AVERAGE SCORE FOR SECTION G (Total score for standards/16):

COMMENTS ON STRENGTHS & WEAKNESSES (please use additional space)

Strengths

Areas for improvement

Draft

PART H. PROGRAMME EVALUATION & QUALITY ASSURANCE

H1. Quality Assurance (QA) system that the Dental School follows and how it is implemented (Annex H1)

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
Dental school follows a robust quality assurance system capable of addressing quality concerns related to the dental curriculum, training and other academic and non-academic affairs.			

H2. Regular feedback from students and staff (Annex H2)

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
Dental school has a mechanism that will allow students and staff members to provide regular feedback on various aspects related to teaching, learning and administration without any room for adverse repercussions.			

H3. Comprehensive evaluation/review of the degree programme within the past 5 years (Annex H3)

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
The dental school has undergone a comprehensive evaluation/review of its degree programme within the past 5 years in a satisfactory manner.			

H4. Analysis of performance of cohorts of students and graduates in relation to the mission, intended educational outcome, training programme and assessments (Annex H4)

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
Analysis of performance of cohorts of students and graduates in relation to the mission, intended educational outcomes, training programme and assessments has been performed satisfactorily.			

AVERAGE SCORE FOR SECTION H (Total score for standards/4):

COMMENTS ON STRENGTHS & WEAKNESSES (please use additional space)

Strengths

Areas for improvement

PART I. GOVERNANCE AND MANAGEMENT

I1. Organogram of governance structure (Annex I1)

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
The organizational structure of the dental school is well demarcated and provides opportunity for effective governance.			

12. Assignment of responsibilities for management of degree programme

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
Responsibilities related to the management of the degree programme have been defined and delegated appropriately to relevant staff members.			

13. Administrative staff employed (Annex I3)

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
Number and the variety of the administrative staff employed allow the dental school to govern the degree programme effectively.			

14. Assurance of adequate financial and material resources for educational activities (Annex I4)

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
Dental school is in a position to ensure adequate financial and material resources for educational activities.			

Note: Some of the material (e.g., equipment used for teaching purposes) available at the departments should be verified at the site visit.

15. Student involvement in the decision-making process?

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
Dental school shall provide opportunities for the students to involve in the decision-making process alongside the dental school governing bodies without intimidation or influence.			

16. How the institutional Strategic Plan is used in the governance and management of the Dental School

Score for the standard:

	Very satisfactory (8-10)	Satisfactory (5-7)	Unsatisfactory (0-4)
The institutional strategic plan shall be used effectively in the governance and management of the dental school.			

AVERAGE SCORE FOR SECTION I (Total score for standards/6) :

COMMENTS ON STRENGTHS & WEAKNESSES (please use additional space)

Strengths

Areas for improvement

Draft

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COMMENDATIONS AND RECOMMENDATIONS
(Please use additional space)

Commendations

Recommendations

Draft

**STANDARDS AND SCORING SYSTEM FOR EVALUATION TO ENHANCE OBJECTIVITY IN
THE JUDGEMENT
[SCORE CARD FOR ACCREDITATION UNIT ONLY]**

Section Number	Name of Section	Number of Standards	Total Evaluation Score	Average (Total/ Number Standards)	Weight	Actual Weighted Score
A	General information	6*			10	
B	Vision and mission	3			10	
C	Educational programme	10			40	
D	Assessment of students	8			30	
E	Students	6			20	
F	Academic staff	11			30	
G	Educational resources	16			30	
H	Programme evaluation and Quality assurance	4			10	
I	Governance & management	6			20	
Total 09				Total	200	(Maximum total weighted score = 2000)
			Percentage of Weightage Score			

* to be considered as 5, if A4 is not available

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STANDARDS AND GRADE OF AVERAGE SCORE FOR EACH STANDARD
[SCORE CARD FOR INFORMATION OF THE FACULTY]

Section Number	Name of Section	Number of Standards	Grade of Average Score for Each Standard (Total Score/ Number Standards)
A	General information	6 (5)	
B	Vision and mission	3	
C	Educational programme	10	
D	Assessment of students	8	
E	Students	6	
F	Academic staff	11	
G	Educational resources	16	
H	Programme evaluation and Quality assurance	4	
I	Governance & management	6	
Total 09	Grade of Average Score		
Grade of Percentage of Weighted Score			

The scale for grading:

Grade for Average Score: Very Satisfactory (8-10), Satisfactory (5-7) and Unsatisfactory (0-4)

Grade for Percentage of Weighted Score: Good (≥ 70), Satisfactory (≥ 60), Unsatisfactory ($< 60\%$)

DECISION ON EACH REQUIREMENT AND FINAL JOINT JUDGEMENT OF REVIEW TEAM

REQUIREMENTS TO GRANT ACCREDITATION

(Below is for information of the Accreditation Unit only. The faculty will be informed only the Joint Judgement (Approval granted or not).

- i. Minimum acceptable entry criteria
AND
- ii. A minimum average section score of $\Rightarrow 6$ (Grade – Satisfactory) for at least 5 out of nine sections each
And
- iii. A percentage of weighted score of $\Rightarrow 60\%$ (Grade – Satisfactory)
And
- iv. Completion of all '**Mandatory Training Indicators**' (*Hospital Based Clinical Training of 14 specialities – C.6i to C6.vii*)
- v. **Minimum total mandatory clinical hours of 14 specialities $\Rightarrow 2215$**

JOINT DECISION OF REVIEWERS ON REQUIREMENTS

REQUIREMENT	YES	NO	IF "NO" DETAILS
i. Minimum acceptable entry criteria			
ii. A minimum average section score of $\Rightarrow 6$ (Grade – Satisfactory) for at least 5 out of nine sections each.			
iii. A percentage of weighted score of $\Rightarrow 60\%$ (Grade – Satisfactory)			
IV. Completion of all 'Mandatory Training Indicators' (<i>Hospital Based Clinical</i>			
V. Minimum total mandatory clinical hours of 14 specialities $\Rightarrow 2215$			

JOINT JUDGEMENT

Approval: Recommended/Not Recommended

Conditions (if any):

REVIEWERS

Name Reviewer 1:

Report of Review Team-2022

Signature of Reviewer 1: Date:

Name Reviewer 2:

Signature of Reviewer 2: Date:

Name Reviewer 3:

Signature of Reviewer 3: Date:

Name Reviewer 4:

Signature of Reviewer 4: Date:

Name Reviewer 5:

Signature of Reviewer 5: Date:

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Declaration of regular* part-time work by dental teachers as secondary employment

Name of teacher	Primary or full-time employment	Part-time/secondary employment		
		Institution	Designation	Hours per year
1.	Institution:	1.		
		2.		

Report of Review Team-2022

	Designation:	3.		
		4.		
2.	Institution:	1.		
	Designation:	2.		
		3.		
		4.		
3.	Institution:	1.		
	Designation:	2.		
		3.		
		4.		
4.	Institution:	1.		
	Designation:	2.		
		3.		
		4.		
5.	Institution:	1.		
	Designation:	2.		
		3.		
		4.		
6.	Institution:	1.		
	Designation:	2.		
		3.		
		4.		
7.	Institution:	1.		
	Designation:	2.		
		3.		
		4.		
8.	Institution:	1.		
	Designation:	2.		
		3.		
		4.		
9.	Institution:	1.		
	Designation:	2.		
		3.		
		4.		
.....	Institution:	1.		
	Designation:	2.		
		3.		
		4.		

***Note:** A one-off teaching and learning activity (e.g., lecture, workshop) delivered in a visiting capacity does not meet the definition of regular work. However, it would be good to include those one-off activities here, if they are done during working hours, even executed in an honorary capacity.