



INVITATION FOR BIDS

SRI LANKA MEDICAL COUNCIL (SLMC)

PROCUREMENT NOTICE

Consultancy Procurement for Developing a Financial Manual for the SLMC.

Contract Number – SLMC/Q/Consultancy-F/2025/20

The Sri Lanka Medical Council (SLMC) invites proposals from qualified individual consultants or consultancy firms to develop a comprehensive Financial Manual for the SLMC, in line with its recent designation as a State-Owned Enterprise (SOE).

The selected consultant will be responsible for reviewing existing policies, consulting stakeholders, aligning with the Operational Manual for State-Owned Enterprises issued by the Ministry of Finance, and drafting the final manual to enhance operational efficiency and consistency across Financial Activities/procedures.

Key Objectives:

- Develop a financial manual aligned with financial frameworks applicable to SOEs.
- Ensure clarity in financial functions and procedures.
- Incorporate stakeholder feedback and best practices.

Duration:

- The consultancy shall be completed within six (06) months from the date of appointment.

Consultant Qualifications:

- Demonstrated experience in drafting financial manuals.
- Sound knowledge of relevant financial frameworks in Sri Lanka.
- Proven track record of working with public institutions or SOEs.
- Strong stakeholder engagement and communication skills.

Deliverables include:

- Work plan and methodology.
- Draft and final versions of the manual.
- Stakeholder consultation report.

Application Requirements:

- Technical proposal (approach, methodology, and work plan)
- Financial proposal (consultancy fee and cost breakdown)
- Details of qualifications and experience, including references
- CVs of key personnel (if applicable)

Selection process:

- The selection of employment of consultants will be decided based on the guidelines issued by the NPC.

Submission Deadline:

- Proposals must be submitted on or before 07 July 2025, addressed to the undersigned.

Email: procurement@slmc.gov.lk and copy to registrar@slmc.gov.lk

Only shortlisted applicants will be contacted to proceed.

Registrar

Sri Lanka Medical Council

31, Norris Canal Road, Colombo 10.

08.06.2025