



## SRI LANKA MEDICAL COUNCIL

### VACANCY

#### Post of Head of Finance (Assignment Basis)

**Walk-In Interview on 23.10.2024 from 10.00 a.m to 1.00 p.m.**

The Sri Lanka Medical Council, established by the Medical Ordinance (Chapter 105) is the regulatory body for medical, dental, and other healthcare professionals in Sri Lanka.

The Sri Lanka Medical Council will entertain applications from suitably qualified persons for the post of **Head of Finance** of the Sri Lanka Medical Council. **The selected candidate would be a full-time officer of the Sri Lanka Medical Council on an assignment basis.**

#### **This job would include:**

1. Managing and overseeing the cash flow of the Council ensuring the appropriate treasury control.
2. Providing sound technical support and insights to enable to make critical business decisions.
3. Preparation of financial and management information.
4. Effective budgetary control and procurement procedures.
5. Investment and cash management.

#### **The ideal candidate would have:**

1. A Bachelor's Degree with Honors in Accountancy/Commerce from a recognized university, along with intermediate-level qualification in a professional accounting body such as ICASL, CIMA, ACCA, or ACMA.
2. A minimum of five years of experience in a senior financial management role, with a proven track record of success.
3. Proficiency in computer literacy.
4. Exceptional communication skills, both written and verbal, in English.
5. Ability to work independently and maintain confidentiality and professionalism at all times.
6. Good team spirit and impeccable work ethic.
7. Possess knowledge and experience in Government financial procedures including financial regulations and procurement procedures and auditing;

**Age** – As per the conditions stipulated in the government circulars.

**Salary** – Negotiable.

**Method of Recruitment** – The selection shall be made through a walk-in interview conducted by an interview board. The appointment is on an assignment basis.

#### **Application procedure:**

Please bring your comprehensive resume along with the cover letter, **and all the educational, and professional qualification certificates (sent through the Head of the Institution, if the applicant is employed in the state sector, with the assurance of releasing the officer, if selected)** to the address below on 23rd October 2024 from 10.00 a.m. to 1.00 p.m. For further clarifications please contact the administration unit of the SLMC (admin@slmc.gov.lk).

#### **Dr. H. D. B. Herath**

Registrar,  
Sri Lanka Medical Council,  
31, Norris Canal Road,  
Colombo 10  
15.10.2024